

Dear colleagues,

As we've found out through this process, flexibility and patience are critical for an SRA undertaking. We know there have been many [timeline](#) adjustments and updates, and we sincerely appreciate the efforts of everyone on campus who've asked questions, provided feedback, attended the open forums and trainings, and collaborated with colleagues to ensure this process is successful.

In the last few weeks, there have been several updates communicated out at the template reviewer level; however, based on campus feedback, we know that the information is being passed along to teams at various times. This email update is intended to ensure everyone is in sync as we move toward the finish line.

Academic Programs Templates

- The faculty senate submitted a request to the Academic Task Force for a template submission extension. After discussions with the task force, we decided to keep the initial deadline of June 20 as there are already plans in place to begin reviewing the completed templates. They are willing to accept templates up until June 27 at 5 p.m. (Pacific Time) if necessary.

University Services Templates

- There have been delays in the release of data sets for university services. To keep the template completion process moving, template reviewers are receiving email notifications as soon as their data is ready, rather than waiting until all sets are complete. When notified of data availability, a deadline of four weeks from that date is provided.

The task forces would also like to remind campus that the word counts are firm for the final template submission online. They are aware that the working documents allow for more words as they are intended to be used collaboratively within a team. However, final answers will need to be adequately edited to meet the defined word count within each section.

Note on Perceived Conflict of Interest Among Task Force Members

We have heard from individuals that there are conflict of interest concerns when task force members are voting on templates for or related to their program or service. We would like to remind the campus that the individuals selected for these task forces have committed to providing a fair assessment of all programs and functions. They were selected with input from faculty organization leadership and campus union partners (e.g., WFSE, etc.) on the basis of their strong reputations and the belief that they could successfully carry out this responsibility while maintaining an institutional perspective rather than one that favors their own interests. As such, there is an expectation that each task force member fully participates in all discussions and votes — even if the program/function under consideration is their own. [[Knowledge Base Article](#)]

Again, thank you for your participation in this process. As we head into summer, we hope everyone finds an opportunity to reflect on this academic year and congratulate each other on their hard work, collaboration, and dedication toward the success of EWU.

In gratitude,

Jonathan Anderson, Provost & Mary Voves, VP of Business and Finance
Co-Champions, Strategic Resource Allocation