



Eastern Washington University

Addendum #1

Campus Master Plan Consulting

REQUEST FOR PROPOSALS

MRSC RFQ 26-CTR01

September 22, 2025

The following questions were received during the Q&A period for this RFQ. Below are questions and their corresponding answers.

QUESTION: Can any additional breakdown of Selection Criteria be provided (i.e. point allocation per section, specific content the reviewing committee would like to see in the four identified sections, etc.)?

ANSWER: No, there is no additional breakdown available at this time.

QUESTION: Is there a desire to see potential sub-consultants that may support the effort (i.e. mechanical, landscape, etc.)?

ANSWER: We welcome you to include if you would like this information if you have it available, but do not require it.

QUESTION: Are SF330s required for the submission?

ANSWER: Not at this time.

QUESTION: Does working on the CCMP exclude firms from pursuing future work that may be outlined in the final CCMP document?

ANSWER: No.

QUESTION: Is an interview expected prior to a selection being made?

ANSWER: EWU will determine whether or not there is a shortlist for interviews after reviewing the submitted materials.

QUESTION: Space Suitability Assessment - There was mention in earlier conversations that the Scope of Work for the Space Suitability Assessment would be shared. Will it be possible to see that scope to understand what has been done and the expected completion date. This will influence our team make-up.

ANSWER: The assessment included a space utilization assessment for classrooms, labs, offices, and research spaces based on course, employee, enrollment, and space data provided by EWU. It also included a campus systems existing conditions summary with a high-level assessment of current conditions for mobility systems across campus and open spaces.

QUESTION: Are you able to share the invited list for this RFQ?

ANSWER: If you would like to receive the list of businesses that received the RFQ, you will need to submit a public records request.

QUESTION: Is the prime consultant required to be on the MRSC roster?

ANSWER: Yes, the prime contractor is required to be on the MRSC roster that was solicited for this RFQ.

Cody Ross
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