

Non-Student Part-Time Employment Data Change Form



Input _____

Verified _____

Background Check Form ☐ Yes ☐ No ☐ N/A

ID _____ Name _____
Last First MI

Type of Action _____ Job Code _____

Department Code _____ Job Title _____

Department _____ Account Code _____

Hourly Pay Rate \$ _____ H0 _____ Effective Date _____

Justification _____

Supervisor Signature _____ Date _____

Human Resources Signature _____ Date _____

Human Resources Special Rate Approval _____ Date _____

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