

## Health & Physical Education Certification



If you are seeking the Health & Fitness/PE add-on endorsement you must have a current teaching certification.

**Washington Teachers:** If you are seeking to add on the Health & Fitness/PE endorsement to your current teaching certificate for the state of Washington follow these steps:

**Step 1:** Near or at the end of your HPE courses take the **WEST-E (Health & Fitness) Exam**.

[https://www.west.nesinc.com/TestView.aspx?f=HTML\\_FRAG/WA029\\_TestPage.html](https://www.west.nesinc.com/TestView.aspx?f=HTML_FRAG/WA029_TestPage.html)

**Step 2:** Once you have successfully passed the WEST-E exam (must have received your OFFICIAL passing results) **and** passed all Health & PE courses, email Dr. Carri Kreider at [ckreider@ewu.edu](mailto:ckreider@ewu.edu) indicating that you have completed the program and WEST-E exam.

**Step 3:** Dr. Kreider will verify your coursework and grades through EWU's Degree Works and forward it on to our EWU Certification Officer for EWU's School of Education.

**Step 4:** Once the Certification Officer verifies you have completed everything, she will contact you via email to indicate you are now ready to apply for the endorsement through OSPI. (*Important- do **NOT** contact OSPI until our Certification Officer has finalized all of the paperwork.*)

**Out-of-State Teachers:** For those of you residing outside of WA seeking to add on the Health & Fitness/PE endorsement to your current teaching certificate follow these steps:

**Step 1:** For those of you residing outside of WA, it is up to you to check with your state's DOE or licensing board on how to go about having the endorsement added to your certificate, since the process varies by state. Check with them **prior** to taking the West-E, as some states may require you to take their approved endorsement test instead. Typically, there is some type of verification form that you will get from your state's licensing website.

**Step 2:** Email Dr. Carri Kreider at [ckreider@ewu.edu](mailto:ckreider@ewu.edu) attaching your state's form and letting Dr. Kreider know you've completed all courses.

**Step 3:** Dr. Kreider will verify your coursework and grades through EWU's Degree Works and will forward paperwork on to our EWU Certification Officer for EWU's School of Education.

**Step 4:** Once the EWU Certification Officer verifies you have completed everything, she will contact you via email with the info you need to send to your state's licensing board.