



Disability Support Services

Extended Assignment Due Date Agreement

The Americans with Disabilities Act, as amended, (ADA) and Section 504 of the Rehabilitation Act (Section 504) prohibit discrimination against individuals with disabilities. These laws require the University to provide reasonable accommodations for otherwise qualified students with disabilities.

In making a determination for an extended assignment due date, two questions must be answered:

- Does the student have a documented disability that directly affects his/her ability to complete/submit assignments by posted due dates?
 - *DSS will make this determination based on a review of documentation from the student's professional service provider and provide verification in a letter accessible to the faculty through MyDSS.*
- Will extending the assignment due date result in a fundamental alteration of the curriculum?
 - *Instructors make this determination in consultation with DSS.*

DSS recognizes that Instructor assignment due dates are determined as part of the structure of the class, and the information to be covered. The Americans with Disabilities Amendments Act specifies that each extended assignment due date will be reviewed on a **case-by-case basis**.

This agreement can be used in assisting the instructor and the student in determining specifications regarding an extended assignment due date. This agreement is to only cover those extension requests due to the student's disability. The student is responsible for following the instructor's policy regarding assignment due dates for non-disability related issues.

If the instructor or the student have any questions or cannot agree on the following terms, DSS should be contacted immediately.

A copy of this agreement should be kept on file by the instructor and student. Please bring a copy of this agreement to the DSS office. If the student or instructor has any questions, please contact the DSS office:

Disability Support Services

121 Tawanka

Cheney, WA 99004-2445

509.359.6871

dss@ewu.edu



**Disability Support Services
Extended Assignment Due Date Terms of Agreement**

Student Name: _____ Term: _____

Instructor's Name: _____ Course: _____

This pertains only to assignments. Exams, or other timed assessments, are not included in this accommodation.

This agreement will take effect as soon as all parties have signed it. Students who request this accommodation or provide documentation after assignment due dates have passed will not be eligible for retroactive accommodations. If a student is unable to notify instructor prior to assignment due date, as a result of a disability related situation, they should contact DSS for verification of situation to provide notice to the instructor. This form can be used for each individual assignment, or used to cover the entire quarter/semester.

This applies to all course assignments when extension is requested.

This applies to this Assignment only - Please include assignment title:

Approved additional days, when requested:
[Click or tap here to enter text.](#)

[Click or tap here to enter text.](#)

Original due date and time:
[Click or tap here to enter text.](#)

Alternative (new) due date and time:
[Click or tap here to enter text.](#)

Procedure for turning in this homework/assignments/projects (updated Canvas link, email, etc.):[Click or tap here to enter text.](#)

Extended assignment due dates are meant to cover occasional instances. If a professor has concern about the number of extensions requested, they should contact DSS for additional consultation. If at any point, the instructor and/or student have any questions or concerns about this process, the extended assignment due date agreement, and/or the provision of this accommodation, DSS should be notified as soon as possible so they can address the concerns and work to resolve them.

Student's Signature

Date

Instructor's Signature

Date

DSS Staff's Signature

Date